

Marlborough Public Library Board of Trustees
Meeting Minutes

November 1, 2016
Bigelow Auditorium, Marlborough Public Library

Meeting called to order by Rustin Kyle at 7:01pm

Board Members Present: Tom Abel, Karen Bento, Nena Bloomquist, William Brewin, Ray Hale, Rustin Kyle, Janice Merk, and Robyn Ripley

Also Present: Margaret Cardello, Library Director

Absent: Ray Johnson

Proceedings:

1. **Minutes:** A motion to approve the meeting minutes from the October 4th meeting was passed (Kyle/Bloomquist).
2. **Trust Fund Reports:** A motion was passed to approve the Trust Fund Reports for October (Abel/Brewin).
3. **Director's Report:** (see attached for more details)
 - The Assistant Director position has not been posted yet. Margaret is working with Dave Brumby, the Director of Human Resources, to see if there is any way to increase the salary for the position on order to avoid losing qualified people in the future. The mayor is also looking to evaluate non-union positions throughout the city. Margaret will look at salaries in similar sized towns, as well as comparable Master's-level teaching positions within Marlborough and create a proposal.
 - The installation of the local history shelves in the periodicals room has been completed and more comfortable furniture has been added, as well. The renovation of that space has left 5 plaster statues without a place to be displayed. Before determining whether they should remain in the collection, Margaret would like to have them appraised by Skinner to assess their value and any historical significance. *A motion to approve the appraisal of the statues by Skinner Auction House was passed (Brewin/Abel).*
 - Margaret has developed a technology wish list by library department for review by the Trustees. *A motion was approved to purchase the items on Margaret's technology wish list with State Aid money (Hale/Ripley).* These items will be purchased through the city's IT department.

- A complaint from the Massachusetts Commission Against Discrimination (MCAD) was received on behalf of a patron served with a no trespass order in February of 2016. Margaret made every effort to work with the patron, a social worker and the police department before the no trespass order was issued. The City's Legal Department and the firm they use for such complaints is working with the library on the proper response.

4. **Committee Reports:**

- Building Committee: This committee is meeting more frequently in order to meet the MLBC's timeline for grant submission. Currently, the grade level difference between Witherbee Street and the original Carnegie building is proving to be quite challenging. Finding enough area for parking is still an ongoing issue, as well.
- Foundation: There was no meeting last month as they are waiting for the completion of the feasibility study, which should be ready by the next meeting, November 15th. The Metrowest Newspaper did a nice article on the foundation's efforts to raise money for a new library (October 30th).
- Friends: (see attached for more details) The stage that was ruined by the flood has not been replaced. It is up to the Trustees to decide whether to replace it and how to pay for it. With a new auditorium being planned in a new library it is unsure whether the stage would be necessary or transferable. *A motion to table a decision about the stage was passed (Abel/Hale).*

5. **Old Business:**

- None

6. **New Business:**

7. **Adjournment:** A motion to adjourn passed at 8:25pm (Ripley/Bloomquist).

Minutes submitted by Secretary Robyn Ripley.