

**Marlborough Public Library Board of Trustees**  
Meeting Minutes

October 3, 2017  
Bigelow Auditorium, Marlborough Public Library

Meeting called to order by Rustin Kyle at 7:07pm

Board Members Present: Tom Abel, Karen Bento, Nena Bloomquist, William Brewin, Ray Hale, Rustin Kyle, Janice Merk, and Robyn Ripley

Also Present: Margaret Cardello, Library Director

Absent: Ray Johnson

Proceedings:

1. **Minutes:** *A motion to approve the meeting minutes from the September meeting was passed (Abel/Bloomquist).*
  
2. **Trust Fund Reports:** *A motion was passed to approve the Trust Fund Reports for September of 2017 (Hale/Ripley).*
  
3. **Director's Report:** (see attached for more details)
  - Thursday, October 5<sup>th</sup>, Margaret will be speaking at the Marlborough Historic Commission's meeting specifically on the topic of the library grant and renovations.
  - DCU once again sent a donation to the library, this year in the amount of \$7,500. Since it was a donation made directly to the library, the funds cannot be distributed to the Foundation for the new building. Margaret is considering using some of it towards a new microfilm printer, the half that would not be covered by the Brigham Trust Grant.
  - Staff are interested in putting up a job board listing local jobs to which patrons could submit resumes. *A motion was passed to table this discussion to next month's meeting, allowing for more research into how this board would function and any potential liability (Brewin/Bloomquist).*
  - The Senior Center is donating knitted scarves to be made available to patrons during the cold winter months.
  - The Marlborough Police Department has been booking the auditorium for community training programs, once again showing the need for community meeting space in Marlborough.

#### 4. **Committee Reports:**

- Foundation:
  - FDA is not being utilized at all at this point in order to save money as the initial phase of fund raising gets off the ground.
  - Naming Rights: Who has authority to name the library building?...the rooms within the library? *A motion passed to request that a trustee, Tom Abel, and a foundation representative, Dan Verrico, consult with the city solicitor's office and report back next month (Brewin/Hale).*
- Friends: (see attached report for detailed information)

#### 5. **Old Business:**

- None

#### 6. **New Business:**

- Long Range Plan: The library is required to keep a current Long Range Plan on file to be eligible for grant monies from the MBLC. Margaret has updated the previous Long Range Plan with the information from our grant proposal. *A motion to accept the Long Range Plan with only a few minor corrections was passed (Bloomquist/Brewin).*
- Online Tutoring Programs: A subscription service exists that matches students with tutors in an online forum for tutoring purposes. It can be quite expensive, although it has been a few years since it has been considered. Margaret will re-acquaint herself with it again and present options or feasibility next month.

#### 7. **Adjournment:** *A motion to adjourn passed at 7:44 (Abel/Ripley).*

Minutes submitted by Secretary Robyn Ripley.