

**Marlborough Public Library Board of Trustees**  
Meeting Minutes

January 2, 2018  
Bigelow Auditorium, Marlborough Public Library

Meeting called to order by Rustin Kyle at 7:07pm

Board Members Present: Karen Bento, Nena Bloomquist, William Brewin, Ray Hale, Rustin Kyle, Janice Merk, Robyn Ripley

Also Present: Margaret Cardello, Library Director

Absent: Tom Abel

Proceedings:

1. **Minutes:** *A motion to approve the meeting minutes from the December meeting was passed (Bloomquist/Ripley).*
  
2. **Trust Fund Reports:** Of note: The State Aid amount has been spent down significantly but the first installment of our aid is already on its way (\$23,000). *A motion was passed to approve the Trust Fund Reports for December of 2017 (Brewin/Merk).*
  
3. **Director's Report:** (see attached for more details)
  - The price quote from Minuteman Library Network is significantly higher than CW/Mars and considering the cost/benefit ratio, Margaret has decided to stay with CW/Mars for now. CW/Mars is upgrading their system to be web-based in the near future and it should be a substantial improvement.
  
4. **Committee Reports:**
  - Foundation:
    - Nothing new to report. Foundation leadership is meeting January 3<sup>rd</sup> to discuss next steps.
  
  - Friends:
    - The Friends are meeting January 3<sup>rd</sup> to discuss the 2018 Calendar and how to manage the organization without Ray Johnson's leadership. The organization is currently in a state of flux as they work out how to fill the void left by Ray.

- A system has been worked out for Friends' programs that go after hours – the city custodian assigned to the library will lock and alarm the building at the conclusion of the program. However, the Friends will still be responsible for setting the room back in order.

## 5. **Old Business:**

- Trustee Vacancy: Perhaps the mayor has a contact within the Brazilian and/or business community he would like to appoint? Margaret will contact him for any recommendation.
- Annual Meeting: *A new slate of officers was voted in for 2018:*
  - Chair: Ray Hale
  - Vice-Chair: Bill Brewin
  - Secretary/Treasurer: Janice Merk

## 6. **New Business:**

- None

7. **Adjournment:** *A motion to adjourn passed at 7:54 (Bloomquist/Merk).*

Minutes submitted by Robyn Ripley.